

June 18, 2019  
SWCD Office

Supervisors Present: Mark Jordan, Mark Kingma, Derek Luchik, Jim Martin and Lana Zimmer.  
Supervisors Absent:  
Staff Present: Derek Carty and Sheila Schroeder  
Partners Present: Ben Eaton and Kevin Shide  
Citizens Present: Chris Hunter

**1. Call to Order**

Chairperson Mark Jordan called the meeting to order at 3:07 pm CST. Attendees introduced themselves.

**2. Minutes from Previous Meeting**

The minutes from May were presented for review. Mark K. moved to approve, Derek L. seconded, motion passed.

**3. Treasurer's Report, Claims**

The treasurer's report and claims in the amount of \$5,985.15 for May were presented for approval. Lana motioned to approve the reports and claims and Mark K. seconded. Motion carried. Reports will be filed for audit.

**4. Correspondence**

4.1 Mark J. discussed correspondence indicating that the SWCD board could select a representative to vote for the State Fair Board members. There was no interest in participating in this.

4.2 An email from Gregory Biberdorf at DNR regarding the LARE grant was discussed. Efforts will be made ASAP to spend the remaining LARE dollars.

4.3 Email update from region director Kim Peterson was discussed.

4.4 Communication from Geneva Tyler, ISDA, was discussed. Derek will attend the NW Regional Staff Meeting on August 21, and he will reach out to Geneva about adding him to her email communications.

4.5 Meeting minutes from the 5/6/19 Jasper County Commissioners and 5/21/19 Jasper County Council were included in correspondence.

**5 Old Business**

5.1 Kankakee – Sheila informed the board that the new flow meter is currently out of stock. The invoice and progress note have been started and are due July 18. Lana noted that elements 1-3 of the WMP are nearing completion and will also be

submitted July 18. Water testing will begin soon. Jim noted that water safety needs to be addressed with Derek C. before the commencement of testing.

- 5.2 CWI 2019 – Discussion was held about the interseeding project and a piece of equipment that had not been delivered with the unit that caused extra work and expense. Mark J. will reach out to Dan and ask him to speak to the vendor about covering the extra expense, as well as to the farmers about covering the cost of seeding. Derek C. will reach out to Dan and get familiar with this project
- 5.3 Open grants – Roller crimper grant was discussed. Sheila will make a list of producers who need to be contacted to find out how many acres they utilized the unit for so that they can be invoiced.
- 5.4 Cover crop boxes/Education building – Jim suggested applying for an RC&D grant in January to assist with the cover crop box project. Plans were made to finish cleaning the education building Tuesday, July 9 at 4:00 p.m. New signage for the building will be discussed at that time. Mark J. suggested next year Derek C. could conduct programs at the building during fair week. Erica Luchik with SIICIM plans to have a station at the building a night or two during this year's fair.
- 5.5 Annual Plan of Work – The Jasper County SWCD “What We Do” sheet was discussed and may be incorporated into the next strategic plan.
- 5.6 319 Call for NOI – Lana announced the deadline was missed and NOI was not filed for 2<sup>nd</sup> round of implementation for the Iroquois.
- 5.7 CWI 2020 – The board will try to think of an idea for an application which Lana and Derek C. will then work on.
- 5.8 RC&D drone grant update – An update on the project was sent to the RC&D board. Stan Moore expressed his appreciation and his willingness to extend the grant to allow Derek C. time to pursue a drone operator's license.

## **6 New Business**

- 6.1 Equipment insurance – Items owned by the district were discussed and potential liability that may occur from equipment. The board agreed they need a list of equipment and any serial numbers. They may contact Geneva to find out how other districts handle this.
- 6.2 Interseeder rental policy/cost – an agreement is in place for the small unit, and one is not needed at this time for the larger unit.
- 6.3 Plat books – Farm and Home Publishers asked the board to consider selling plat books in the office. There was no interest.
- 6.4 New hire for District Administrator/Treasurer – Lana will post the position on indeed.com and plans to begin interviews soon. The job is posted on the county website. Jim motions to add Derek C. and Lana as signatories at First Merchants

for the Jasper County SWCD accounts, and to remove anyone currently listed. Mark K. seconded, and the motion passed.

6.5 District Program Manager vote – Lana motioned to hire Derek Carty as the District Program Manager. Derek L. seconded. Motion passed. Lana motioned to enter into a telephone contract with Verizon for Derek for a cell phone and hot spot. Mark K. seconded. Motion carries.

**7 Agency Reports**

7.1 Office – Carolyn requested to borrow the district’s sound system and some tables and chairs for an anniversary party she is hosting at her home in Rensselaer in October. Mark J. approved her request.

7.2 NRCS – Kevin noted that Jasper County’s spring tillage transect is delayed due to the weather. It will take place July 1 and/or 2. Kevin announced that CRP enrollment and re-enrollment has opened back up, but only for water quality practices. Kevin said someone from SWCD needs to be designated to sign conservation planning documents. Lana motioned that the District Program Manager be designated to sign the documents. Mark K. seconded, and the motion carried. Kevin suggested the board may want to consider having Derek C. become a certified conversation planner and noted the ways that could help the partnership.

7.3 ISDA – Ben spoke about some tasks he will be able to help Derek C. with, including mapping and SharePoint usage.

7.4 Purdue Extension – no report.

**8 Other Business**

8.1 Logos – 5 new logos were presented for the board’s review. The board requests that the logos be shown how they would appear on letterhead and re-presented.

8.2 Next meeting – July 30, 2019, 3:00 p.m. at the SWCD office.

8.3 Jim said that he will do some painting to address the mold issue before the fair, and to make sure that the air conditioner is on. He replaced the filter as well.

**Mark K. made a motion to adjourn the meeting. Jim seconded. Chairman Mark J. adjourned the meeting at 5:23 p.m.**

Minutes approved

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Respectfully submitted \_\_\_\_\_ Sheila Schroeder